

RECORD OF PROCEEDINGS
REGULAR MEETING
SEPTEMBER 8, 2025

The Bath Township Board of Trustees met in the Trustee Meeting Room on September 8, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-01102 through 2025-01138 and payments in the amount of \$118,036.79.**

Included in the payments are the following:

- \$10,000 to iWorq Systems for the initial set-up and annual TextMyGov communication services fee (Admin)
- \$35,000 to Richfield Village for School Resource Officer (SRO) share (Admin)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, Aye

Mrs. Goodrich, Aye

Mrs. Troike, Aye

MOTION PASSED

1. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve meeting minutes for the 5/27/25 and 7/7/25 Special Meetings. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
2. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the 7/28/25 Regular Meeting. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the August report for the Police Department; a copy of the report is attached to these minutes.

No Recommendations

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ASSISTANT FIRE CHIEF JOHN RODRIGUEZ

Report

Assistant Chief Rodriguez presented the August report for the Fire Department; a copy of the report is attached to these minutes.

Recommendations

1. Assistant Chief Rodriguez recommended, and **Mr. Gaffney moved to accept the new Ohio Billing contract. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

Report

Service Director Collins presented the August report for the Service Department; a copy of the report is attached to these minutes.

Recommendations

1. Service Director Collins recommended, and **Mr. Gaffney moved to sell the following items through internet auction on GovDeals.com:**
 - 2005 International Model 7400 Truck
 - Tippmann propane post pounder
 - Woods 3 point 6' brush hog
 - OTC Dual-Wheel Tire Dolly
 - Hydraulic log splitter attachment for Skid Steer
 - Tailgate and rear bumper for 2019 Ford F-350
 - Set of 4: ITP off-road tires on aluminum wheels
 - 33 Motorola radios and hardware
 - Land Pride 3-point Auger

Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.

PARKS DIRECTOR JEFF FRANCE

Report

Parks Director France presented the August report for the Parks Department; a copy of the report is attached to these minutes.

No Recommendations

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the August report for the Zoning Department; a copy of the report is attached to these minutes.

No Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report

Administrator Sinopoli presented the August report for Administration; a copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli recommended, and **Mrs. Troike moved to accept the donation of \$1,000.00 from the H.E. Graves, Jr. Family Foundation to the Bath Police Department for equipment and/or training needs. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

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2. Administrator Sinopoli recommended, and Mr. Gaffney moved to contract with Hummel Construction Company for Bath Township North Fork Preserve Barn Project, in the amount of \$1,489,130.00, which includes the Base and Alternate #1. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

Kathy Sidaway, on behalf of the Bath Park Board, shared information about the upcoming Fall into Nature event, which will be held on Saturday, October 4, 2025.

FUTURE TRUSTEE MEETINGS AND EVENTS

Heritage Corridors of Bath	September 10, 2025, 4:30pm	Trustee Conference Room
Zoning Commission	September 11, 2025, 6pm	Trustee Meeting Room
Water and Sewer District Board	September 15, 2025, 6pm	Trustee Conference Room
Board of Zoning Appeals	September 16, 2025, 7pm	Trustee Meeting Room
Heritage Corridors of Bath Barn Social	September 17, 2025, 6-8pm	Shade Tree Farm
Park Board	September 18, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	September 22, 2025, 4pm	Trustee Meeting Room
Fall into Nature	October 4, 2025, 11-3pm	University of Akron Field Station at Bath Nature Preserve
Appearance Review Commission	October 6, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	October 6, 2025, 6:30pm	Trustee Meeting Room
Zoning Commission	October 9, 2025, 6pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:13pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: September 8, 2025
Bath Township Board of Trustees

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Chief of Police Report September
8, 2025

Department Trainings:

Officer Chapman - Firearms & Explosives Police Rifle Carbine Instructor 8/12-15/2025

Officer Pemberton - Crisis Intervention Team Training 8/25-29/2025

Sgt. Shaffer - FBI-LEEDA Executive Leadership Training 8/25-29/2025

Digital Photography for Law Enforcement Level I, August 19-21, 2025, conducted by the Federal Law Enforcement Training Center (FLETC). Our department hosted the training, and both Detectives Young and Reilly attended.

Department Highlights:

Ohio Association of Chiefs of Police (OACP) presented an award to Bath resident, Mike Ayers, in appreciation for his work with the Sisler-McFawn Foundation and the Foundation's support for the educational initiatives of OACP on August 19, 2025.

Chief Sinopoli emphasized the importance of the safety component for pedestrians in completing the sidewalk corridor on Cleveland-Massillon Road at the ribbon-cutting ceremony at Lowe's on August 25, 2025.

Chief Sinopoli gave a department tour to a young man on August 29, 2025.

August Statistics:

All Calls for Service 1,813 [100%]

Community Policing 1,235 [68%]

Traffic Stops 60 [3%]

Traffic Accidents 52 [3%]

Alarm Drops 39 [2%]

Sexual Offense 0 Robbery 0 Burglary 0

All other calls for service: 427 [24%]

Booking Charges [Total] 16

OVI 2

Theft 2

Failure to Appear; Issuance of Warrant 3

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: John Rodriguez, Assistant Fire Chief

Date: September 8, 2025

August 2025 Calls

Station 1 =80

Station 2 =

75 All

Stations = 6

Total = 161

EMS = 106

Fire = 55

Total Transports = 68

Mutual Aid Given= 13

Mutual Aid Received= 7

Yearly Call Total: 1,268

EMS = 856

FIRE =412

TRAINING:

Classes = 5

Hours = 10.5

INSPECTIONS:

Annual	20
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Consult	1
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Plan Review	2
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Reinspection	3
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Knox Box	1
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Home Inspection	1
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TOTAL	28
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REPORT:

Station tour.

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 9.8.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for August

Resident Service Requests received: 30

Resident Service Requests resolved: 15

Township Service Requests received: 8

Township Service Requests resolved: 7

Right of Way Permits: 1 Residential

Drive Culverts: 3

Asphalt Aprons: 6

Catch Basins: 1

Linear Feet of Ditching: 65'

Approx Tons of Asphalt Used: 143.65

Miscellaneous:

Vehicle Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation and Repairs of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Requests and Restorations; Roadside Sign Removal; Assisted Parks with the Playground Project; and Emptying of the Organic Recycle Trailer.

Training:

Summit County Safety County Monthly Meeting "Heat Stress" – Sean Humphrys

NEO APWA Flagger Training - Ricky Brogan, Greg Klebs, Owen Pasterchek, Doug Fair

Cemetery Burials:

Moore's Chapel: 2 Full Burials & 1 Cremation

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BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 9.8.2025

General Park Information:

For the month of August, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

For the month of August, the ballfields were playable 87% of the time. Records show there was precipitation on 4 days in August, with an approximate total of 0.34 inches.

Bath Community Park:

The Playground expansion continues, with the help of the road department leveling and hauling material to prepare for the new playground area. Myers Design continues to work on the wood timber border. Midstate Recreation is planning on installing equipment sometime in November.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

I would like to remind residents that Fall into Nature is on October 4th from 11am – 3pm at the Bath Nature Preserve. Park personnel installed new kayak signs throughout the park. They also landscaped and installed a new sign at the entrance of the park.

North Fork Preserve of Bath:

No new business to report

Heritage Corridors Wayside Exhibit:

Parks Personal installed the new Heritage Barns of Bath sign at the Heritage Corridor Wayside Exhibit.

Training

Parks personnel attended the NEO APWA Flagger Training.

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To: Board of Trustees, Fiscal Officer, Administrator, Executive
 Assistant From: William Funk Planning Director/Zoning Inspector
 Date: September 4, 2025
 Re: Zoning Report for the month of August

Permits

During the month 17 zoning permits were issued in the following categories:

- Residential Addition 7
- Accessory Structure 7
- New Residential Dwelling 1
- Swimming Pool 1
- Fence 1

Zoning Commission

August 6, 2025, Zoning Commission public hearing and work session:

- The Zoning Commission reconvened their public on the proposed Ghent Interchange Overlay District. Ryan Smalley of Envision gave a presentation to the commission and outlined a sample site plan for how the area could be developed. The commission then postponed the public hearing until the September 11, 2025, meeting date. Following the public hearing the commission held a work session to continue the discussion on the draft of the overlay language.

Appearance Review Commission

August 4, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-15, OLIO Development Group for Raising Cane's, tabled review of proposed signage for Raising Cane's at 3921 Medina Rd., located in the B-2 Business District.
- ARC 25-16, Tom Giltner for Corner Provisions, tabled review of proposed building signage for Corner Provisions at 1070 Ghent Rd., located in the B-1 Business District.

Board of Zoning Appeals

August 19, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-17, Robert Newell, approved a conditional use request for an accessory dwelling unit and approved a variance to exceed the permitted area for the accessory dwelling unit at 3243 Yellow Creek Rd., located in the R-2 Residential District.
- BZA 25-20, Michelle Mapp, approved a variance to construct an accessory structure in the front yard at 616 Rotunda Ave., located in the R-2 Residential District.
- BZA 25-21, Mike Orley of Boulder Homes, tabled a variance request to encroach upon the riparian setback for a new residence at 4245 Cliff Spur Dr., located in the R-2 Residential District.

Solid Waste

- New Customers 16
- Vacation Customers 15
- Total Customers 3,427

Miscellaneous

- Bath Township is seeking volunteers to serve on the Comprehensive Plan Implementation Committee (CPIC)

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To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: September 8, 2025
Re: Administrator's Report – 9/8/25

REPORT:

Construction has begun on the Bath Township portion of the I-77 widening project. The township has already seen an increase in automobile accidents in the construction zone. We urge residents to avoid the construction area when possible and to use caution and abide by all posted reductions in speed while traveling in the construction zones.